

Record of Proceedings Minutes of Special Meeting

**Board of Education
Special Meeting**

**Monday
April 16, 2012**

The Field Local School District Board of Education held its Special Meeting on Monday, April 16, 2012 in the Field High School Falcon Conference Room, 2900 State Route 43, Mogadore, OH 44260 at 5:10 P.M.

- **Community Forum**

- **Pledge of Allegiance**

- **Silent Meditation**

- **Roll Call**

Donna Karg-Yes, Laura May-Yes, Larry Stewart-Yes, Terry Kettering-Yes, Allyson Westover-Yes, Student Representative Brittany Bowland-Yes

- **Special Recognition**

- **Student Achievement Report** Field Board of Education Members

- **Administrator Update**

Discussed with Board that the community needs clarification as to whether all day kindergarten, sports and athletics will be retained in 2013 school year.

- **Legislative Liaison Report**

Member Stewart updated that HB153 is expected to revise the teacher evaluation criteria by the year 2013. SB284, if passed, would eliminate August elections

- **Student Representative Report**

- **Maplewood Career Center Report**

- **Board Goals**

The board stated that no cuts would be made to all day kindergarten, sports nor athletics in the 2013 school year.

- **Recognition of visitors –**

Public participation is encouraged during this portion of the Field Local business meeting. If you have questions, suggestions, or concerns, your first contact should be with the teacher or principal at the school building level. If you are not satisfied with the response you may contact the superintendent. By following this procedure, you will generally receive a prompt, informed response.

(continued on next page)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing citizens to present helpful suggestions for the school district. Public participation at board meetings is governed by the following guidelines:

Public comment is permitted during the recognition of visitors portion of the meeting and will not exceed thirty minutes total. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.

Speakers must be recognized by the presiding officer and preface their comments by stating their name, address, and group affiliation, if appropriate. Each speaker is limited to three minutes and may not speak twice on the same subject until all have spoken. Persons desiring more time should follow the procedure of the board to be placed on the regular agenda. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

(R.C.3313.20 By-laws 0169.1 Public Participation at Board Meetings. Adopted February, 2001)

Member Kettering moved, seconded by Member Stewart that the Field Local Board of Education adopt the following agenda for the April 16, 2012 special meeting.

12-0041

Roll Call: Kettering-Yes, Stewart-Yes, Karg-Yes, May-Yes, Westover-Yes.

President declared the motion carried

- **Consent Agenda**

- A. Board Business**

- 1. It is recommended that the Field Local Board of Education approve the minutes of the regular meeting on March 12, 2012.

- B. Employment**

- 1. Resignations**

- a. The Superintendent recommends that the Field Local Board of Education accept the resignation, due to retirement, of Pam Way, Principal of Brimfield Elementary, effective July 1, 2012.
 - b. The Superintendent recommends that the Field Local Board of Education accept the resignation, due to retirement, of Carlene Lundgren, Field High School, effective July 1, 2012.
 - c. The Superintendent recommends that the Field Local Board of Education accept the resignation, due to retirement, of Ron Swearingen, Field High School, effective July 1, 2012.
 - d. The Superintendent recommends that the Field Local Board of Education accept the resignation of Keith Stayer, Varsity Golf Coach, effective March 23, 2012.
 - e. The Superintendent recommends that the Field Local Board of Education accept the resignation of Brenda Ward as LPDC Chairperson effective June 30, 2012.

- f. The Superintendent recommends that the Field Local Board of Education accept the resignation of Vanessa Freiman and a certified substitute teacher and classified substitute worker for the 2011-2012 school year.

2. Hiring

- a. The Superintendent recommends that the Field Local Board of Education employ Don Armbruster as a classified substitute worker for the 2011-2012 school year.

C. Donations

1. A donation of \$3,075.00 to Field Local School's General Fund to reimburse for her substitute for the remainder of the 2011-2012 school year per Joann Moore's request.
2. A donation of \$400.00 to Suffield Elementary School for fifth grade students to attend camp by Suffield PTA.
3. A donation of \$50.00 to Suffield Elementary School for fifth grade students to attend camp by Suzanne Burkett.
4. A donation of \$20.00 to Suffield Elementary School for fifth grade students to attend camp by Darcy Gillespie.
5. A donation of \$20.00 to Suffield Elementary School for fifth grade students to attend camp by Cindy Cook.

Member Karg moved, seconded by Member Stewart that the Field Local Board of Education **12-0042** approve the consent agenda as presented.

Roll Call: Karg-Yes, Stewart-Yes, Kettering-Yes, May-Yes, Westover-Yes.

President declared the motion carried

• Informational Items

1. Brandice Hambright – reinstated from August 31, 2012 reduction in force to drive bus (5 hrs. per day) effective 3-19-2012. No loss in seniority. 52 days remaining in the 2011-2012 school year. Pay froze at Step 3 (\$14.78 per hour)
2. Carolyn Zugovitz – reinstated from August 31, 2012 reduction in force to drive bus (5 hrs. per day) effective 4-9-2012. No loss in seniority. 41 days remaining in the 2011-2012 school year. Pay froze at Step 3 (\$14.78 per hour)

• Treasurer's Update

Treasurer Vokac presented and reviewed the five year forecast. It was noted the current deficit showing up for the 2013 school year may be eliminated with the prospective health insurance premium "holidays" which have not yet been disclosed by the C.O.G.

- **Treasurer's Agenda**

Member Kettering moved, seconded by Member Stewart that the Field Local Board of Education approve the financial and investment reports for the period ending February 29, 2012. **12-0043**

Roll Call: Kettering-Yes, Stewart-Yes, Karg-Yes, May-Yes, Westover-Yes.

President declared the motion carried

Member Kettering moved, seconded by Member Karg that the Field Local Board of Education rescind the agenda item by the Treasurer to go forward with the Resolution of Necessity (Exhibit T-1) **12-0044**

Roll Call: Kettering-Yes, Karg-Yes, May-Yes, Stewart-Yes, Westover-Yes.

Discussion: The board discussed whether the district should go on the ballot with a levy in August. It was determined that further discussion and input from the community was needed in order to have a better understanding of what the community would support as a levy.

President declared the motion carried

Member May moved, seconded by Member Stewart that the Field Local Board of Education approve the Five Year Forecast. **12-0045**

Roll Call: May-Yes, Stewart-Yes, Karg-Yes, Kettering-Yes, Westover-Yes.

President declared the motion carried

- **Superintendent's Update**

- **Local Superintendent's Agenda**

Member May moved, seconded by Member Westover that the Field Local Board of Education approve the non-renewal of the certified contract for Sarah Buehler, part-time Foreign Language teacher, Field Middle School. **12-0046**

Roll Call: May-Yes, Karg-Yes, Kettering-Yes, Stewart-Yes, Westover-Yes.

President declared the motion carried

Member Kettering moved, seconded by Member Stewart that the Field Local Board of Education approve the non-renewal of the certified contract for Stephanie Schneider, Business Ed. teacher, Field High School. **12-0047**

Roll Call: Kettering-Yes, Stewart-Yes, Karg-Yes, May-Yes, Westover-Yes.

President declared the motion carried

The Board tabled items #3 & #4 on the agenda concerning the non-renewal of two certified employees.

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Member Stewart moved, seconded by Member May that the Field Local Board of Education 12-0048
award contracts to certificated personnel. Rate of pay per FLTA negotiated agreement. (Exhibit S-1)

Roll Call: Stewart-Yes, May-Yes, Karg-Yes, Kettering-Yes, Westover-Yes.

President declared the motion carried

Member Westover moved, seconded by member Kettering that the Field Local Board of 12-0049
Education award contracts for extended duty. Rate of pay per FLTA negotiated agreement.
(Exhibit S-2)

Roll Call: Kettering-Yes, Karg-Yes, May-Yes, Stewart-Yes, Westover-Yes.

President declared the motion carried

• **CONTINUING CONTRACTS**

A. Eligibility for a continuing contract

A continuing contract is one that is in effect until the teacher resigns, elects to retire or is retired pursuant to 3307.37 of the Revised Code, or until it is terminated or suspended and shall only be granted to teachers who meet the qualifications under the law and any applicable provisions of the Master Agreement. Each teacher who has met the eligibility requirements under the law and who notified the Board of his or her eligibility by October 1 as stated in the Master Agreement will be recommended for a continuing contract.

For each teacher, the Board may accept or reject the recommendation. If the Board rejects the recommendation for a continuing contract, the Board must do so by a three-fourths majority of its full membership.

If the Board rejects the recommendation for a continuing contract for a teacher, there will be an opportunity to recommend that the teacher be re-employed under an extended limited contract of one or two years.

B. Recommendation of Superintendent for a Continuing Contract

Chad Coler Degree:M+45 Experience 16 Step:17L 12-0050

Member Kettering moved, seconded by Member May Pursuant to Ohio Revised Code
Section 3319.11(B)(1), recommend that the Board re-employ Chad Coler under a continuing contract.

Roll Call: Kettering-Yes, May-Yes, Karg-Yes, Stewart-Yes, Westover-Yes.

President declared the motion carried

Rachel Davis Degree:M Experience:04 Step:04 12-0051

Member Stewart moved, seconded by member Kettering Pursuant to Ohio Revised Code
Section 3319.11(B)(1), recommend that the Board re-employ Rachel Davis under a continuing contract.

Roll Call: Stewart-Yes, Kettering-Yes, Karg-Yes, May-Yes, Westover-Yes.

President declared the motion carried

Rachel Driscoll Degree: M Experience: 07 Step:07 **12-0052**

Member Karg moved, seconded by member May Pursuant to Ohio Revised Code Section 3319.11(B)(1), recommend that the Board re-employ Rachel Driscoll under a continuing contract.

Roll Call: Karg-Yes, May-Yes, Kettering-Yes, Stewart-Yes, Westover-Yes.

President declared the motion carried

Kristen Luchka Degree: M Experience: 06 Step:06 **12-0053**

Member Kettering moved, seconded by Member Stewart, Pursuant to Ohio Revised Code Section 3319.11(B)(1), recommend that the Board re-employ Kristen Luchka under a continuing contract.

Roll Call: Kettering-Yes, Stewart-Yes, Karg-Yes, May-Yes, Westover-Yes.

President declared the motion carried

Laci McIntyre Degree: M Experience: 10 Step:10 **12-0054**

Member Kettering moved, seconded by Member May, Pursuant to Ohio Revised Code Section 3319.11(B)(1), recommend that the Board re-employ Laci McIntyre under a continuing contract.

Roll Call: Kettering-Yes, May-Yes, Karg-Yes, Stewart-Yes, Westover-Yes.

President declared the motion carried

Joseph Retherford Degree: M Experience: 05 Step:05 **12-0055**

Member May moved, seconded by Member Westover, Pursuant to Ohio Revised Code Section 3319.11(B)(1), recommend that the Board re-employ Joseph Retherford under a continuing contract.

Roll Call: May-No, Karg-No, Kettering-No, Stewart-No, Westover-No.

President declared the motion not carried

Susan Vitko Degree: B+30 Experience: 14 Step:14 **12-0056**

Member Karg moved, seconded by Member Kettering Pursuant to Ohio Revised Code Section 3319.11(B)(1), I recommend that the Board re-employ Susan Vitko under a continuing contract.

Roll Call: Karg-Yes, Kettering-Yes, May-Yes, Stewart-Yes, Westover-Yes.

President declared the motion carried

C. Recommendation of Superintendent for Extended Limited Contracts

If the Board has rejected the recommendation for a continuing contract by a three-fourths vote of the Board's full membership, an extended limited contract may be recommended.

Member Stewart moved, seconded by Member Karg Pursuant to Ohio Revised Code **12-0057**
Section 3319.11(C)(1), recommend that the Board re-employ Joseph Retherford under an extended limited contract of one year.

Roll Call: Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes, Westover-Yes.

President declared the motion carried

Member Westover moved, seconded by Member Stewart that the Field Local Board of Education authorize salary notices to be sent to certificated personnel who hold supplemental contracts expiring in 2013. (Exhibit S-3) Excluding those from FACA **12-0058**
Roll Call: Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes, Westover-Yes.
President declared the motion carried

Member May moved, seconded by Member Stewart that the Field Local Board of Education authorize salary notices be sent to certificated personnel who hold continuing contracts or limited contracts not expiring in 2012. (Exhibit S-4) Excluding those from FACA **12-0059**
Roll Call: May-Yes, Stewart-Yes, Karg-Yes, Kettering-Yes, Westover-Yes.
President declared the motion carried

Member Westover moved, seconded by Member Karg that the Field Local Board of Education award contracts to classified personnel. Rate of pay per OAPSE negotiated agreement. (Exhibit S-5) **12-0060**
Roll Call: Karg-Yes, May-Yes, Kettering-Yes, Stewart-Yes, Westover-Yes.
President declared the motion carried

Member Kettering moved, seconded by Member Karg that the Field Local Board of Education authorize salary notices be sent to classified personnel who hold continuing contracts or limited contracts or limited contracts not expiring in 2012. (Exhibit S-6) Excluding those from FACA **12-0061**
Roll Call: Kettering-Yes, Karg-Yes, May-Yes, Stewart-Yes, Westover-Yes.
President declared the motion carried

Member Kettering moved, seconded by Member Stewart that the Field Local Board of Education approve the non-renewal of a classified contract for Brenda Hershberger, Educational Assistant, Field High School effective June 4, 2012. **12-0062**
Roll Call: Kettering-Yes, Stewart-Yes, Karg-Yes, May-Yes, Westover-Yes.
President declared the motion carried

Member Kettering moved, seconded by member Stewart that the Field Local Board of Education approve the agreement between the Portage County Educational Service Center and Field Local School Board of Education as presented in Exhibit S-7) **12-0063**
Roll Call: Kettering-Yes, Stewart-Yes, Karg-Yes, Westover-Yes.
President declared the motion carried

Member Karg moved, seconded by Member May that the Field Local Board of Education approve the agreement with Time Warner Cable to provide ethernet access to all school buildings in the district. (Exhibit S-8) **12-0064**
Roll Call: Karg-Yes, May-Yes, Kettering-Yes, Stewart-Yes, Westover-Yes.
President declared the motion carried

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Member Kettering moved, seconded by Member Karg that the Field Local Board of Education enter into an agreement with Reliance Communications, Inc. (School Messenger) for school/parent notification services beginning September 1, 2012 for 12 months. (Exhibit S-9) **12-0065**
Roll Call: Kettering-Yes, Karg-Yes, May-Yes, Stewart-No, Westover-Yes.
President declared the motion carried

Member Kettering moved, seconded by Member May that the Field Local Board of Education enter into an agreement with Worthington Energy Consultants, LLC to perform consulting services related to the mineral rights of school property. (Exhibit S-10) **12-0066**
Roll Call: Kettering-Yes, May-Yes, Karg-Yes, Stewart-Yes, Westover-Yes.
President declared the motion carried

Member Kettering moved, seconded by Member Karg that the Field Local Board of Education employ Alice Sitko as a non-certified Administrative Secretary for the Director of Operations/Transportation Supervisor for the 2012-2013 school year, 212 days, 3 hours per day. (Exhibit S-11) **12-0067**
Roll Call: Kettering-Yes, Karg-Yes, May-Yes, Stewart-Yes, Westover-Yes.
President declared the motion carried

Member Stewart moved, seconded by Member Karg that the Field Local Board of Education enter into an agreement with Teletronics, Inc. Communications to provide a telephone network and maintenance for the Field Local School District. (Exhibit S-12) **12-0068**
Roll Call: Stewart-Yes, Karg-Yes, May-Yes, Kettering-Yes, Westover-Yes.
President declared the motion carried

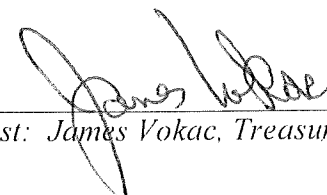
Member Kettering moved, seconded by Member Karg that the Field Local Board of Education conduct the final reading and adopt the following policy: **12-0069**
5517 Anti-Harrassment Policy and Procedure

Roll Call: Kettering-Yes, Karg-Yes, May-Yes, Stewart-Yes, Westover-Yes.
President declared the motion carried

There being no further business to come before the Field Local Board of Education, Member Karg moved, seconded by Member Kettering to adjourn the April 16, 2012 special meeting. **12-0070**
Roll Call: Karg-Yes, Kettering-Yes, May-Yes, Stewart-Yes, Westover-Yes.
President declared the motion carried

The meeting was adjourned at 8:29 P.M.


Allyson Westover, President


Attest: James Vokac, Treasurer